

CITY OF BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

2025 Application for permission to sell at the Baraboo Farmers' Market for New Vendors

Your Name & Address Here

Home Phone Number: _____

Cell Phone Number: _____

Email Address: _____

Business Name: _____

Website Address: _____

Facebook Page: _____

If you rent/lease land or processing space, you must list the OWNER's name, address, and phone number:

Circle all the products you are bringing to market on pages two & three of this application. Attach copies of all current licenses and permits for items listed on page three.

Vendors may sell only products they themselves produce.

Fees (Check one)

12' SPACE

___ Annual: \$208.00

___ Spring Season 5.10.25 to 7.26.25: \$120.00

___ Fall season 7.27.25 to 10.29.25: \$120.00.

___ Daily \$8.00 (5 Day Minimum of \$40. Non-refundable)

Please include fees (Payable to: The City of Baraboo) with your application.

Market hours are from 8:00 am to 12:30 pm each Wednesday and Saturday from 05/10/25 through 10/29/25. Consult "Wednesday & Saturday Market Set-up Procedures" on our website for more information. All spaces are assigned by the Farmers' Market Manager or their designee.

To sell at the market during special events, i.e. craft fairs, you must have attended a minimum of *three* previous market days to qualify, unless approved by the Market Manager. Please read 'Farmers' Market Rules & Regulations' on our website for details about product eligibility requirements. The 'Statement of Production' must be signed and included with your application. Smoking by vendors is prohibited.

This application must reach the Farmers' Market Manager at least *seven* days before you plan to attend your first market. Mail it to: Amanda Payne, E12505 Cty Rd W, Lot #7 Baraboo, WI 53913. The market generally starts about one week before Mother's Day.

I have read and understand the market rules and this application and will abide by them.

Please sign & date: Name _____ Date _____

Farmers' Market Manager: Amanda Payne

Email: barboofarmersmarket@gmail.com

Make a copy of all five pages for your records.

2025 List of **Raw** Agricultural
Products - Baraboo Farmers'

Market

No License or Permit
Required to Sell

Produce - Major Crops

Asparagus
Beans - Fresh
Beets
Broccoli
Brussels Sprouts
Cabbage - Green
Cabbage - Red
Cantaloupe/Melon
Carrots
Cauliflower
Corn - Sweet
Cucumbers
Eggplant
Kohlrabi
Leeks
Lettuce
Onions
Peppers - Sweet
Potatoes
Pumpkins
Squash - Summer
Squash - Winter
Tomatoes
Watermelons
Zucchini

Produce - Minor Crops

Belgian Endive
Burdock

Cabbage - Chinese
Cardoon
Celery
Celeriac
Chicory
Collards
Endive
Escarole
Fava Beans
Fennel
Flowers - Edible
Garlic
Greens – Baby *
Gourds
Ground Cherries
Herbs - Culinary
Herbs - Medicinal
Horseradish
Kale
Mushrooms Cultivated
Mushrooms Wild
Okra
Onions - Green
Bunching

Parsnips
Peas - Shelling *
Peas - Snap
Peas - Snow
Peppers - Hot
Radicchio
Radishes
Root Parsley
Rutabagas
Salsify
Shallots
Shoots and Sprouts *
Skirret
Spinach
Sweet Potatoes
Swiss Chard
Tomatillos

Turnips
Other _____

Fruit

Apples
Blackberries
Blueberries
Cherries
Cranberries
Currants
Elderberries
Gooseberries
Grapes
Kiwis
Peaches
Pears
Plums
Raspberries - Black
Raspberries - Red
Raspberries - Yellow
Rhubarb
Strawberries
Other _____

Whole and Dried Grains, Nuts
and Seeds

Amaranth
Barley
Beans
Corn
Fava Beans
Hazelnuts
Hickory Nuts
Oats
Peas
Rye
Walnuts
Other _____

* Micro-greens, shelled peas, shoots and sprouts
require a processing license. See page 3.

A legal-for-trade, certifiable scale is required to sell the following items at the Baraboo Farmers' Market:

Asparagus, beans (fresh & dried), beets without tops, broccoli, cabbage, carrots without tops, grains, potatoes (all), radishes without tops, rutabagas, nuts, seeds, and all value-added bulk products, i.e. barley flour, wheat flour.

2025 Processed Agricultural Products List

The following raw or processed products require labeling, licensing and/or permits:

Apple Cider

Bakery Items (Licensed Commercial Kitchen vendors prioritized for vending)

Bakery Items (fruit-based) (Licensed Commercial Kitchen vendors prioritized for vending)

Canned Food, Low Acid (**cannot be sold at Farmers' Markets**)

Dry Food (flour, mixes, blends, etc.)

Fruit (cut)

Fruit (frozen)

Grain and Seed

Herbal and Flavored Vinegars

Honey (raw)

Jams and Jellies

Maple Syrup

Vegetables (cut)

Vegetables (frozen)

Vegetables (pickled)

Animals/Captive Game/Exotics (pheasant, deer, bison)

Aquaculture (farmed fish and seafood)

Dairy (butter, cream, fluid milk)

Dairy (cheese from pasteurized milk)

Dairy (cheese from raw milk)

Dairy (flavored milk, ice cream, kefir, sour cream, yogurt)

Eggs

Livestock (beef, pork, sheep, goats, ratites)

Poultry (farm-raised chicken, ducks, geese, guinea hens, squab, turkeys)

Rabbits

Nursery Stock

Plants (bedding, potted, hanging baskets)

Cut Flowers

Personal Care Products (Soap, hand lotions, etc.)

Herbal Products (tinctures, teas)

Maple Sugar

Candy

Pet Food and Treats

If you are exempt from certain licenses, the Farmers' Market Manager requires a written statement to that effect.

Sales Tax must be charged on inedible products. Wisconsin Dept. of Revenue sellers permit required.

Processing means canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, packaging, bottling, roasting, or any other process to treat, conserve or package food.

STATEMENT OF PRODUCTION

I/we,

_____,'

of _____, certify

that all products for sale at my market stall

were grown/produced by me, my family

and/or my employees on land that I/we own

or rent. None of my products have been

purchased or bartered for.

Signed _____

Wisconsin Department of Revenue Information Required

For Sales Tax Form# S-240

Wisconsin Seller's Permit Number: 456-_____

SSN (last 4 digits):_____

FEIN (last 4 digits):_____

Legal Business Name:_____

Doing Business As (DBA):_____

Vendor Contact Name:_____

- Exemption Codes one if it applies:
1. Exempt sales only (food products) or display only Circle
 2. Multi-level marketing
 3. Nonprofit
 4. Exempt occasional sales (Sales less than \$2,000)

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